

**LS5796 Released Document No. 82**

**From:** Alex Markham [<mailto:Alex.Markham@vec.vic.gov.au>]  
**Sent:** Friday, 15 April 2016 12:39 PM  
**To:** [Lisa.Homatopoulos@justice.vic.gov.au](mailto:Lisa.Homatopoulos@justice.vic.gov.au); Margaret Hinkley <[Margaret.Hinkley@aec.gov.au](mailto:Margaret.Hinkley@aec.gov.au)>  
**Subject:** RE: Prisoner Voting

Lovely to meet you both too. I've just dashed out what I understand are the main action points from our meeting. Let me know if I've missed anything:

1. AEC are working on election date of 2 July, meaning the close of roll will be from 11-18 May. AEC will write to all prison General Managers (ASAP) to inform them of the election, eligibility requirements, how to assist prisoners to enrol and how to apply for a postal vote. AEC will not be providing mobile voting services in prisons. AEC will write to Jan Shuard as a courtesy prior to sending letter to prisons. MH will also run information past LH.
2. Corrections are open to the development of a civic education program in prisons. VEC (Electoral Commissioner) will write to Jan Shuard (in next fortnight) to seek a high level commitment to program development. AM will run letter to Jan Shuard past LH first. LH and AM will continue to liaise to agree on next steps for civic education program. A possible deliverable from the project will be an Easy English Guide to voting and step by step information for prison staff on how to assist prisoners to enrol to vote.
3. AM and MH will liaise to amend prisoner voting guidelines (Deputy Commissioners Requirements and Commissioner's requirements) with the aim of completing them for dissemination to prisons prior to the Federal Election. Guidelines need to be brief and easy to follow.
4. Around July/August VEC will write to Jan Shuard to inform her of local council elections in October 2016. VEC will request to send information to all prisons in relation to enrolling and voting for the local council elections. If Federal election is delayed and will occur close to local council elections MH and AM (or other VEC staff) will liaise to co-ordinate.

I'll email you both separately to follow up on the guidelines/next steps for the education program.

Best wishes

Alex

**From:** [Lisa.Homatopoulos@justice.vic.gov.au](mailto:Lisa.Homatopoulos@justice.vic.gov.au)  
[<mailto:Lisa.Homatopoulos@justice.vic.gov.au>]

**Sent:** Friday, 15 April 2016 11:25 AM

**To:** Margaret Hinkley; Alex Markham

**Subject:** Prisoner Voting

Dear Margaret and Alex

It was lovely to meet you both. As discussed, please find a copy of the relevant polices and the contact details for prison General Managers, as well as for Rod Wise, Deputy Commissioner, Operations and Jan Shuard, Commissioner

I look forward to working with you both.

Regards,  
Lisa

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- 16 Deliberative material redacted.
- 17 Irrelevant material redacted.
- 18 Electoral Roll material redacted.
- 19 Tests, examinations or audits material redacted.
- 20 Management or assessment of personnel material redacted.
- 21 Proper and efficient conduct of the operations of AEC material redacted.