



Our Reference: N13/229

Ms Kelley Yates
Service Director
The Forensic Hospital
PO Box 150
MATRAVILLE NSW 2036

Dear Ms Yates

I refer to my letter of 5 May 2016 and to our subsequent telephone conversation today concerning enrolment and voting at the 2016 Federal Election for persons residing in the Forensic Hospital.

As agreed, please find enclosed a quantity of the following documents:

- a quantity of enrolment forms with form completion instructions;
- a quantity of general postal vote applications with form completion instructions;
- a quantity of reply-paid envelopes; and
- a quantity of information leaflets on how the new Senate voting arrangements work.

Please note the following:

If a resident of the Hospital is not enrolled for Federal elections, they will need to complete an enrolment application. To satisfy proof of identity requirements of electoral legislation, electors need to enter on the application their driver's licence, passport or have another person attest to their identity. As it is unlikely that a resident would not have either a driver's licence or passport, then the application would need to be attested. An attestor is required to provide their name, address, date of birth and signature.

I note from last year when the Hospital arranged for a number of residents to be enrolled for the NSW State election that their enrolment forms contained the signature of Ms Danielle Perkes as the 'attestor'. Ms Perkes used her signature block stamp (showing name, title and work address) where the form requested the attestor's printed name and address. This was acceptable to the AEC as we could easily identify Ms Perkes as someone with a 'unique' name on the electoral roll (as opposed to an attestor with the name of 'John Smith', for example). For this election, any staff member may act as the attestor, using the address of the Hospital – provided the AEC can easily identify the attestor from the names on the electoral roll.

Enrolled electors can apply to become a general postal voter (GPV). Being registered as a GPV ensures that ballot papers are sent to them for any Federal, State or Local Government election.

Applications for GPV registration or postal vote applications require the details and signature of the applicant. They do not require details of a witness. The actual declaration envelope in which the ballot papers are returned to the AEC do require the signature of a witness (but not a printed name or address details) and only what category of witness they are (this can simply be 'elector'). Therefore, a staff member at the Hospital does not need to provide their personal details on the declaration envelope.

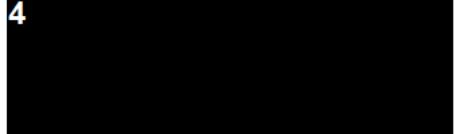
The close of rolls for the 2016 Federal Election occurs on Monday, 23 May 2016. Therefore, in order to have all eligible residents enrolled and registered for this election, please return all completed forms to the AEC as soon as possible.

Although I have included a number of reply-paid envelopes, you may wish to return the forms in bulk. If you take that option, please ensure to include the reply-paid address on the envelope/package so that you will not need to pay for postage.

If you require further quantities or any further assistance, please contact me on 9375 6308 or via email at: ian.herps@aec.gov.au

I thank you for your co-operation.

Yours sincerely

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Ian Herps
ENROLMENT MANAGER
NSW STATE OFFICE
AUSTRALIAN ELECTORAL COMMISSION

9 May 2016

Released under the Freedom of Information Act 1992

REDACTION CODES

- 1 Personal Information (name) redacted.
- 2 Personal Information (date of birth) redacted.
- 3 Personal Information (photograph) redacted
- 4 Personal Information (facsimile of signature) redacted.
- 5 Personal Information (facsimile of manuscript initialling) redacted.
- 6 Personal Information (Individual's address) redacted.
- 7 Personal Information (individual's telephone number) redacted.
- 8 Personal Information (individual's opinion) redacted.
- 9 Personal Information (opinion about individual) redacted.
- 10 Personal Information (employment history) redacted.
- 11 Personal Information (qualifications) redacted.
- 12 Personal Information (health) redacted.
- 13 Business information (Bank Account details) redacted.
- 14 Business information (Billing Account details) redacted.
- 15 Legal Professional Communication redacted.
- 16 Deliberative material redacted.
- 17 Irrelevant material redacted.
- 18 Electoral Roll material redacted.
- 19 Tests, examinations or audits material redacted.
- 20 Management or assessment of personnel material redacted.
- 21 Proper and efficient conduct of the operations of AEC material redacted.