

Request for Access to Electoral Roll Data (Registered Political Party)



Statement of request

I *(insert name of party secretary)*

from *(insert name of registered political party)*

of *(insert street address of registered political party)*

| | | |
|----------------------|----------------------|----------------------|
| <input type="text"/> | State | Postcode |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

request electoral roll data from the Commonwealth Electoral Roll and additional information according to entitlement under Section 90B of the *Commonwealth Electoral Act 1918* (Electoral Act) as the party secretary entitled to receive the information.

| | |
|---|----------------------|
| Email address of party secretary <i>(for notifications)</i> | Phone number |
| <input type="text"/> | <input type="text"/> |

I understand the information provided under section 90B(1):

- must only be used in accordance with [section 91A](#) of the Electoral Act and any breach may result in a penalty of 100 penalty units, and
- must neither be used for commercial purposes nor be disclosed to anyone unless disclosed for the permitted purposes under section 91A and any breach may result in a penalty of 1,000 penalty units (see section 91B of the Electoral Act).

Supply of elector information

The AEC will supply electoral roll data:

- during the life of the current Australian Parliament unless your eligibility ceases or changes, or you provide written advice that supply is no longer required
- through Electoral Roll Access (ERA), which you or your delegate may access to download the data.

Details of the ERA user

Person who will use ERA to download the electoral roll data *(Tick one)*

| | |
|---------------------------------|-----------------------------------|
| <input type="checkbox"/> Myself | <input type="checkbox"/> Delegate |
|---------------------------------|-----------------------------------|

Details of the delegate

Complete this section to authorise a delegate (office staff or data bureau) to download and use the data on your behalf.

(Enter the name that appears on identity documents, such as a driver's licence, so it can be verified for the delegate's ERA user account.)

| | |
|---|---|
| First name of delegate <input type="text"/> | Last name of delegate <input type="text"/> |
| Official email address of delegate <i>(office staff or data bureau)</i> <input type="text"/> | Phone number <input type="text"/> |
| Name of data bureau (if applicable) | <input type="text"/> |

Party secretary declaration

I declare that I have read and understand sections 91A and 91B of the Electoral Act (extracts shown on the next page) relating to the entitlement and use of electoral roll data and authorise the above delegate (if applicable) to download and use this information.

| | | |
|--|--|------------------------------|
| Party secretary signature  | <i>(Sign here)</i> <input type="text"/> | Date <input type="text"/> |
| Printed name | <input type="text"/> | |

How to submit this form

This form must be submitted in ERA by the person who is going to be downloading and using the data (the ERA user). They need to:

- Access [ERA](#) and create an ERA account, if they don't already have one.
- Submit the completed form in ERA.

Further information and user guides are available on the [Electoral roll data entitlement](#) page of the AEC website.

Privacy notice

By creating an ERA account and using ERA, or requesting access to electoral roll data, the AEC and third parties (such as those involved in the identity authentication process) may collect personal information such as your name and contact details. The collection of personal information would be for the purpose of:

- authenticating and processing your request to access ERA and electoral roll data
- facilitating access to electoral roll data in accordance with the Electoral Act.

The AEC [privacy policy](#) applies to any personal information collected by the AEC in connection with creating an account to access ERA and electoral roll data.

Extracts from the Commonwealth Electoral Act 1918

91A Use of information from Roll and habitation index

(1) If information is given to a person or organisation under section 90B, a person must not use the information except for a purpose that is a permitted purpose in relation to the person or organisation the information is given to.

Penalty: 100 penalty units.

(1A) The permitted purposes in relation to a Senator or member of the House of Representatives are:

- (a) any purpose in connection with an election or referendum; and
- (aa) research regarding electoral matters; and
- (b) monitoring the accuracy of information contained in a Roll; and
- (c) the performance by the Senator or member of his or her functions as a Senator or member in relation to a person or persons enrolled for the Division, State or Territory to which the tape or disk relates.

(2) The permitted purposes in relation to a political party are:

- (a) any purpose in connection with an election or referendum; and
- (aa) research regarding electoral matters; and
- (b) monitoring the accuracy of information contained in a Roll; and
- (c) the performance by the Senator or member of the House of Representatives who is a member of the party of his or her functions as a Senator or member in relation to a person or persons enrolled for the Division, State or Territory to which the tape or disk relates.



Note: The 'tape or disk' mentioned in (1A)(c) and (2)(c) no longer applies as the AEC's preferred data delivery methods. These have been replaced by ERA.

91B Prohibition of disclosure or commercial use of Roll or habitation index

(1) For the purposes of this section, information is protected information in relation to a person if the person knows, or has reasonable grounds for believing, that the information has been obtained under section 90B.

(2) A person must not disclose protected information unless the disclosure would be a use of the information for a permitted purpose under section 91A. Penalty: 1,000 penalty units.

(3) A person shall not use protected information for a commercial purpose. Penalty: 1,000 penalty units.