



# Electoral enrolment for persons unable to sign their name due to physical incapacity in New South Wales



Use this form to • enrol to vote or • change your address or • change your name on the electoral roll

**IMPORTANT** — Please read the information on this page before you start to fill in the form

## Enrolment and voting

All eligible people are required to enrol and vote in federal, state and local government elections. You may be fined if you don't.

### When should you enrol?

If you are not on the roll when a federal election is called, you may not have time to enrol to vote. ENROL NOW.

### Are you eligible to enrol and vote?

You are eligible to enrol and vote if you:

- are an Australian citizen, or a British subject who was enrolled on 25 January 1984; and
  - have lived at your address for at least one month.
- You may enrol when you are 17, but you cannot vote until you are 18.

### Are you unable to sign your name due to physical incapacity?

If, because of physical incapacity, you are unable to sign your name, you may get someone else to complete this enrolment form and sign it on your behalf.

**Important:** You must provide with your application a written certificate from a registered medical practitioner stating that you are so physically incapacitated that you cannot sign your name.

### Can you register as a general postal voter?

You may register as a general postal voter. Electors who are registered as general postal voters will be sent ballot papers as soon as practicable after the declaration of nominations for a federal or New South Wales state election, or the issue of writs for a federal referendum. When you receive your ballot papers, you may ask someone else to help complete them and then return them to the Australian Electoral Commission.

You can register as a general postal voter by crossing the Yes box at Question 8.

**Note:** If you choose to vote in person at a polling booth, you can request assistance in marking your ballot paper.

## What happens when you return your form?

Your application is checked and your name and address is placed on the electoral roll for federal, state and local government elections if you are eligible. If you have not received written confirmation of your enrolment within 3 weeks of applying, please call the Australian Electoral Commission on **13 23 26**.

Authorisation to collect the information on this form is contained in the *Commonwealth Electoral Act 1918* and the *New South Wales Parliamentary Electorates and Elections Act 1912*.

## Who has access to your enrolment information

### The general public

The electoral roll can be inspected at any Australian Electoral Commission office or office of the New South Wales Electoral Commission. Only names and addresses are provided on the publicly available roll.

### The Commonwealth of Australia

Electoral information may be disclosed to persons or organisation as listed in the *Commonwealth Electoral Act 1918*. These persons or organisations may include –

- Members of Parliament, Senators, registered political parties, and candidates for House of Representatives elections.
- Electoral authorities of states and territories that have a joint roll arrangement with the Commonwealth.
- Approved medical research and public health screening programs.
- Agencies, persons or organisations prescribed in the Electoral and Referendum Regulations 1940, including certain Australian government agencies and particular bodies for identity verification purposes under Commonwealth legislation relating to financial tracing and anti-money laundering.

For more detailed information on who may access electoral information, see the legislation, [www.aec.gov.au](http://www.aec.gov.au) or contact the Australian Electoral Commission.

### The State of New South Wales

The New South Wales Electoral Commission provides electoral information including title, name and postal address, date of birth, gender and electoral area to –

- Members of State Parliament and registered political parties
- Groups and candidates participating in the electoral process – date of birth is not provided
- Certain health screening programs – within National Health and Medical Research Council guidelines
- State agencies – including NSW Police, Sheriff's Office, ICAC, Department of Fair Trading, NSW Crime Commission and Office of State Revenue.

## If you need more information

Australian Electoral Commission  
[www.aec.gov.au](http://www.aec.gov.au)  
or call **13 23 26**

New South Wales Electoral Commission  
[www.elections.nsw.gov.au](http://www.elections.nsw.gov.au)

## Returning your form

Post your completed form to:

**Australian Electoral Commission**  
Reply paid 9867  
SYDNEY NSW 2001

(No stamp is needed if posted in Australia.)

## Proof of identity

You must prove your identity for electoral enrolment

### How do you prove your identity?

- A** If you have an **Australian driver's licence** provide the details at Question 9 on PAGE A.

**You will only need to complete and return PAGE A**

- B** If you don't have an Australian driver's licence you need **an authorised person** (see PAGE B) **to sight an original of ONE of the documents listed on PAGE B.**

**You will need to complete and return PAGE A and PAGE B**

OR

- C** If you don't have an Australian driver's licence AND you don't have any of the documents listed on PAGE B, you need **TWO people who are enrolled and have known you for at least one month to confirm your identity** (see PAGE C).

**You will need to complete and return PAGE A and PAGE C**



# Electoral enrolment for persons unable to sign their name due to physical incapacity in New South Wales



Office use only      Date received      CATS      Notation      ACK      RVI      NIN

**I**

**H**

**N**

**PAGE A**

If completing by hand use: X in the boxes where appropriate, black or blue ink and BLOCK LETTERS

**1 Applicant's current name**      Mr       Mrs       Ms       Miss       Dr       Other

Family name

Given name(s)

**2 Applicant's current residential address**      *You can give more details or draw a simple map on the back of this form if necessary*

Clearly identify their residential address. A locality name or mail service number is not enough.

     State **NSW**      Postcode

**3 Postal address**      As above

     State       Postcode

**4 Applicant's contact details**      Daytime (or mobile) phone number

Email

**5 Applicant's date of birth**      *Write dates as dd/mm/yyyy*      e.g. 25/03/1975       /  /

Gender       Occupation

**6 Is the applicant enrolling to vote for the first time in Australia?**      Yes  **▶ GO TO QUESTION 7**

No  **▶ Are you advising a change to the applicant's address?**

Yes  **▶ What was their previous or old enrolled address?**     

     State       Postcode

**Are you advising a change to the applicant's name?**

Yes  **▶ Previous family name**      Previous given name(s)

    

**7 Is the applicant an Australian citizen by birth?**      Yes  **▶ Town of birth**  **▶ GO TO QUESTION 8**

No  **▶ Country of birth**

**Have they been granted Australian citizenship?**

Yes  **▶ Citizenship certificate number**  **▶ GO TO QUESTION 8**

No  **▶ Are they an eligible British subject who was enrolled on 25 January 1984?**

Yes       No  *The applicant may not be eligible to enrol to vote. Call the Australian Electoral Commission on 13 23 26*

*They must be an Australian citizen or a British subject who was on the Australian electoral roll on 25 January 1984 to be eligible to enrol.*

*If they are an Australian citizen by birth who was NOT born in Australia please provide information on the back of this form*

*If you need to add more details about the applicant's citizenship, for example, if they arrived in Australia under a different name please include these details on the back of this form*

**8 Does the applicant wish to register as a general postal voter?**      Yes       No

**9 Does the applicant have an Australian driver's licence as proof of their identity?**      Driver's licence number       State or territory of issue  **▶ GO TO QUESTION 10**

The applicant doesn't have an Australian driver's licence  **▶ GO TO QUESTION 11 on PAGE B**  
(REMEMBER: you must sign Question 10 before you return this form)

**10 DECLARATION**

I have attached a medical certificate signed by a registered medical practitioner certifying that the applicant is unable to sign.

**Signature of person signing on behalf of applicant and in accordance with their directions**     

**Your name**     

**Your address**     

**Date**       /  /

- I have read the section about enrolment and voting on the information page
- I am eligible to enrol at the above residential address and claim enrolment for federal, state and local government elections in New South Wales
- All the information I have given on this form, including any information given at Question 11, is true and complete, and
- I understand that giving false or misleading information is a serious offence

**A CHECKLIST**      Applicant's driver's licence details are provided at Question 9  **▶ Print this form and sign on behalf of the applicant at Question 10, and return PAGE A only to:**      Australian Electoral Commission  
Reply paid 9867  
SYDNEY NSW 2001  
(No stamp is needed if posted in Australia.)

11 How are you proving the applicant's identity for electoral enrolment?

**A** The applicant has an Australian driver's licence and details are provided at Question 9

You do not need to provide any other proof of the applicant's identity. Print, sign on behalf of the applicant and then return PAGE A1 to the Australian Electoral Commission.

OR

**B** The applicant doesn't have an Australian driver's licence. The applicant has a original of ONE of the documents from the list below which can be used as proof of their identity.

Yes  Mark one document only

- |  |  |
|--|--|
| <input type="checkbox"/> Birth certificate, or an extract<br><i>(must be Australian and issued at least 5 years ago)</i> | <input type="checkbox"/> Firearms licence<br><i>(must be current with a photograph and signature)</i>            |
| <input type="checkbox"/> Certificate of Australian citizenship   | <input type="checkbox"/> Justice of the Peace appointment document <i>(must be Australian)</i>                   |
| <input type="checkbox"/> Concession card from Centrelink <i>(must be current)</i>  | <input type="checkbox"/> Marriage certificate <i>(must be registered in Australia)</i>                           |
| <input type="checkbox"/> Concession card from the Department of Veterans' Affairs<br><i>(must be current)</i>            | <input type="checkbox"/> Medicare card   |
| <input type="checkbox"/> Credit or bank account card <i>(must be current)</i>  | <input type="checkbox"/> Passport <i>(must be Australian and current)</i>  |
| <input type="checkbox"/> Defence force, Australian discharge certificate   | <input type="checkbox"/> Proof of age card issued by, or under the authority of, a state or territory government |
| <input type="checkbox"/> Divorce documents from the Family Court of Australia  | <input type="checkbox"/> Security guard/crowd control licence <i>(must be current)</i>                           |
| <input type="checkbox"/> Employee identification card<br><i>(must be current with a photograph and signature)</i>        | <input type="checkbox"/> Student identification card <i>(must be current with a photograph)</i>                  |

No  GO TO PAGE C

Show this document to one of these people who are authorised to be shown an identity document.

- |   |  |
|---|--|
| <p>Authorisation number</p> <ol style="list-style-type: none"> <li>1 Aboriginal and/or Torres Strait Islander incorporated organisation committee member or chairperson</li> <li>2 Accountant (must be a registered tax agent)</li> <li>3 Airline passenger carrier ground staff</li> <li>4 Australian Electoral Commission or other state or territory electoral authority staff</li> <li>5 Bank, credit union or building society officer (except the manager of a bank travel centre)</li> <li>6 Clerk, sheriff or bailiff of a court</li> <li>7 Commissioner for Affidavits, Declarations or Oaths</li> <li>8 Commonwealth, state or territory government full-time permanent or part-time employee (includes authorities)</li> <li>9 Commonwealth, state or territory Member of Parliament or local government councillor or member of their staff</li> <li>10 Defence force member</li> <li>11 Dentist</li> <li>12 Diplomatic or consular officer (except an honorary consular officer)</li> <li>13 Engineer, chartered professional or member of the Association of Consulting Engineers</li> <li>14 Finance Company officer</li> <li>15 Justice of the Peace</li> <li>16 Liquor licence holder (must be current)</li> <li>17 Manager of a community, ethnic or remote resource centre</li> <li>18 Manager of a women's refuge or crisis and counselling centre</li> </ol> | <p>Authorisation number</p> <ol style="list-style-type: none"> <li>19 Marriage celebrant (within the meaning of the <i>Marriage Act 1961</i>)</li> <li>20 Marriage counsellor (within the meaning of <i>Family Law Act 1975</i>)</li> <li>21 Master of a merchant vessel</li> <li>22 Medical Practitioner</li> <li>23 Member of the Association of Taxation and Management Accountants</li> <li>24 Member of the Institute of Company Secretaries of Australia</li> <li>25 Minister of Religion (within the meaning of the <i>Marriage Act 1961</i>)</li> <li>26 Nurse, registered or enrolled</li> <li>27 Person employed as a remote resource centre visitor</li> <li>28 Pharmacist</li> <li>29 Physiotherapist</li> <li>30 Pilot (must hold a current licence)</li> <li>31 Police officer or police aide</li> <li>32 Postal manager or other permanent Australia Post employee</li> <li>33 Prison officer</li> <li>34 Real estate agent (must be licensed or registered)</li> <li>35 Statutory office holder receiving an annual salary</li> <li>36 Surveyor (must be registered or licensed)</li> <li>37 Teacher (primary, secondary or tertiary) (must be full-time permanent or part-time and currently employed)</li> <li>38 Veterinary Surgeon</li> <li>39 A person not listed above before whom statutory declarations may be made under a law of the Commonwealth, state or territory</li> </ol> |
|---|--|

The authorised person needs to complete and sign the declaration below.

DECLARATION — by authorised person

- I am enrolled on the Commonwealth electoral roll
- I am a person authorised to be shown an identity document
- I have sighted an original identity document for:

*Applicant's given name(s)*

*Applicant's family name*

Name of authorised person

Signature of authorised person

Authorisation number from the list above which most applies to you  Number

Address of authorised person

**B** CHECKLIST — The applicant doesn't have an Australian driver's licence, but has a proof of identity document

- I have signed the form on behalf of the applicant at PAGE A
- An authorised person has sighted the applicant's identity document and signed and provided their details on PAGE B (above)

If Yes to both please return PAGE A and PAGE B only to:  
**Australian Electoral Commission**  
**Reply paid 9867**  
**SYDNEY NSW 2001**  
 (No stamp is needed if posted in Australia.)

**NOTE: DON'T complete this page if you have provided the applicant's driver's licence details at Question 9 or you are using PAGE B to prove their identity.**

- C**  **The applicant doesn't have an Australian driver's licence and doesn't have a document from the list on PAGE B. TWO people who have known the applicant for at least one month will confirm their identity below.**  
 (NOTE: These people do not have to be authorised persons)

**DECLARATION — by the TWO people who are confirming the applicant's identity.**  
**These people can be family or neighbours.**

**PERSON 1**

- I am enrolled on the Commonwealth electoral roll
- I can confirm the applicant's identity

Applicant's given name(s)

Applicant's family name

- I have known the applicant for at least one month

Name of person 1

Signature of person 1

Address of person 1

**PERSON 2**

- I am enrolled on the Commonwealth electoral roll
- I can confirm the applicant's identity

Applicant's given name(s)

Applicant's family name

- I have known the applicant for at least one month

Name of person 2

Signature of person 2

Address of person 2

**C CHECKLIST — The applicant doesn't have an Australian driver's licence and doesn't have a proof of identity document**

- I have signed the form on behalf of the applicant at PAGE A
- TWO people have confirmed the applicant's identity AND have signed and provided details on PAGE C (above)



**If Yes to both please return PAGE A and PAGE C only to:**  
**Australian Electoral Commission**  
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