

# File Request Form

**File type/action**

- ☒ New file ☐ Lever arch file
- ☐ New part Please enter the current TRIM file (part) number
- ☐ Relate to file Please enter related TRIM file number
- ☐ Modify file Please enter the TRIM number of the file to be modified

**Urgency**

- ☒ Routine
- ☐ Urgent

**File security**

For Official Use Only

☒ Sensitive, Funding & Disclosure

**File title** (See the [AEC thesaurus](#) for guidance on selecting the Function and Activity)

Function

FUNDING AND DISCLOSURE

Activity

Investigations

Free text (Use this field to describe the content of the file)

Australian Trade and Industry Alliance Pty Ltd

Supplementary terms/additional information (e.g. project name, company name)

**Requesting officer**

Name

Maryann Waters

Phone

(02) 6271 4430

Section

Funding &amp; Disclosure Section

State

NO

Mail drop point number

16

Date

13/02/2013

**Records Management Use only**

Archival class

11797

RDA/AFDA

RDA

Review/destroy date

2018

☐ No previous file exists☐ Related, previous and later parts recorded☐ Checked classification is correct☐ File cover completed☐ Closed off previous parts☒ Sentenced☒ Entered on RM system

New file number

13 | 138

Records officer

Choi L

Date

13 | 2 | 13