

# Change Party Secretary



## Completing this form:

- This form should be used by a registered political party or formally recognised branch to notify a change of secretary.
- If the AEC's records of the party secretary are not up to date, other applications from the party may not be accepted.
- Independent certification of the appointment of the secretary must be shown on this form.
- Further information is available at [www.aec.gov.au](http://www.aec.gov.au) in the Party Registration Guide.
- Information on this form is collected under the *Commonwealth Electoral Act 1918* and is not made public.

Name of political party:

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## Secretary's details:

Name			
Street Address			
Postal Address	Suburb/town	State	Postcode
Daytime Telephone	( )	After hours ( )	
Mobile		Fax number ( )	
Email address			

Signature of secretary

	...../...../.....
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## Certification by independent party official:


*Because of the importance of the role of the party secretary, an independent party official such as the President, Treasurer, etc needs to certify that the secretary has been properly appointed in accordance with the party's constitution to perform the role defined in the Electoral Act.*

I, ..... certify that the secretary named above was properly appointed  
(Name of party official)  
under the party constitution to manage the party on a day to day basis on ...../...../.....  
(date of appointment)

Name of previous secretary

Party official's signature

Title

	...../...../.....

Lodge this form at:

AEC  
Funding & Disclosure  
PO Box 6172  
Kingston ACT 2604

AEC  
West Block Offices  
Queen Victoria Terrace  
Parkes ACT 2600

Tel 02 6271 4552  
Fax 02 6271 4555  
[www.aec.gov.au](http://www.aec.gov.au)