

# Appoint Party Agent



## Completing this form

- This form is used by a registered political party to appoint a party agent (and revoke a previous agent).
- The party agent is responsible for lodging the annual financial disclosure returns for the party and any election funding owed to the party is paid through the party agent.
- This form must be signed by both the party secretary and the party agent.
- Further information is provided in the [Guide for registering a party](#) available at [www.aec.gov.au](http://www.aec.gov.au).
- This form is to be completed with reference to the *Guide for registering a party*.
- The information on this form is collected under the *Commonwealth Electoral Act 1918* (Electoral Act) and is not made public.
- The conditions for appointing a party agent are outlined in section 292F of the Electoral Act.

Name of political party

Name of agent revoked

Name of secretary

***I advise the revocation of the appointment of the agent named above (if applicable) and appoint the person whose details appear below as agent for the party.***

Secretary signature



Date:

## New Party Agent's details

Please note the party agent details are entered in the *Register of Party Agents* and are not published on the AEC website.

|                 |   |                    |          |
|-----------------|---|--------------------|----------|
| Title           |   |                    |          |
| Name            |   |                    |          |
| Street address* |   |                    |          |
|                 | <i>address cannot be a post office box address, but can be a business address for the party</i> |                    |          |
|                 | Suburb/town   | State              | Postcode |
| Postal address  |   |                    |          |
|                 | Suburb/town   | State              | Postcode |
| Daytime         | Telephone (    )  | After hours (    ) |          |
| Mobile          |   | Fax number (    )  |          |
| Email address   |   |                    |          |

\*The street address does not have to be the party agent's residential address and can be an alternate street address such as the party's office street address. Note: the street address will appear in published disclosure returns and consideration should be given if this is a personal, residential address.

*Please complete and return both pages*

**Enquiries and form should be completed and returned to:**

Email: [fad@aec.gov.au](mailto:fad@aec.gov.au)  
Phone: 02 6271 4552  
Fax: 02 6293 7655

Funding and Disclosure  
Australian Electoral Commission  
Locked Bag 4007  
Canberra ACT 2601

**Declaration**

- I declare that I am 18 years of age and have not been convicted of an offence against the funding and disclosure provisions of the Electoral Act.
- I consent to being appointed as the Party Agent.
- I understand that giving false or misleading information is a serious offence.

|  |          |                         |
|--|----------|-------------------------|
| <b>Signature</b>  |          |                         |
|  | Capacity | Date .... / .... / .... |